

UAE / DUBAI

Police Clearance Certificate / Good Conduct Certificate

Forensic Insight can carry out this service for you at our Auckland and Hawkes Bay offices.

Please find the information below about how to apply for Police Clearance Certificate from United Arab Emirates:

1) Applicants who hold a **UAE ID Card** whether it is original or copy valid or expired are eligible to apply online for obtaining a Police Clearance Certificate from the United Arab Emirates by visiting a UAE Ministry of Interior web site: (www.moi.gov.ae). Change the interface to ENGLISH at the top of your left-hand side, click on REGISTER, and enter your UAE ID numbers, which consists of 15 digit to lodges your application and follow the procedures.

(Helpdesk: certificate@dubaipolice.gov.ae)

2) However, applicants **who do not hold a UAE ID Card** can apply through one of the following options:

- By traveling in person to the UAE and apply there directly and approach the Criminal Investigation Department in UAE Police Head-Quarter or
- By authorizing a friend or relative who is a resident of the UAE to carry out the procedures of obtaining a PCC on your behalf.

If you choose the second option, you need to fulfil the following requirements:

1. Obtain Ten fingerprint Certificate form local **New Zealand Police authorised Fingerprint Company** (www.fingerprintservices.co.nz)
2. Authenticate it from the New Zealand Department of Foreign Affairs & Trade (see below for more information).
3. We will provide information about payment method and bank account details upon receipt of your authenticated Fingerprint document.
4. Post your authenticated Fingerprint Certificate and include a pre-paid self-addressed return envelope in the parcel.

Procedures before legalization of Fingerprint

1. Obtain a Fingerprint document from your local fingerprint company (**make sure the finger Print is taken on NZ Police Form**)
2. Authenticate the Fingerprint by the NZ Department of Internal Affairs followed by stamping and signature of the NZ Ministry of Foreign Affairs and Trade
3. Fee payment
4. Legalise the Fingerprint the by UAE Consulate (please send only the Fingerprint)

Details:

Authentication process by NZ Department of Internal Affairs

- Contact the NZ Department of internal Affairs and find out about the fee they charge to authenticate your document and forward it to the UAE Consulate Section in Wellington
- Send your document to the NZ Department of Internal Affairs for authentication

Disclaimer

The above information is purely for guidance. We are not trained Immigration advisors. It is your responsibility to source the correct information and process.

Legalisation process by UAE Embassy

When the document is authenticated by the NZ Department of Internal Affairs, you can either drop the document in person or courier it to:

**Attention: Consular section
UAE Embassy in Wellington
P.O. Box 25628,**

**Level 7, Featherston House, 119-123 Featherston Street
Wellington, 6011**

**** Please contact your immigration advisor or immigrations office for further information.**

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